

# Remove / delete user

Deleting user IDs and directories can only be done directly on TightGate-Pro. When deleting a user ID in TightGate-Pro, the user directory is completely deleted. A restore is then only possible with the help of an existing backup.

**Note:** Before deleting users, you can also display a list of user IDs for which the access or password has expired or the quota is full. To do this, select the menu item **Export Expired**. (After entering a time period in days, all user accounts whose access or password expires or has already expired, which have quota bottlenecks or whose users were inactive are written as a list in the file **expired.txt** and this is stored in the administrator's transfer directory **config** ).

Deleting a user ID is done in the following steps:

This is how it works

- Log in as administrator ***maint*** and select the menu item **User administration > Delete user**  
[Selection of user IDs via filter](#)
- Select the user IDs to be deleted  
(selection is made by marking with the space bar)
- After confirming the selection, there is a confirmation prompt asking whether all selected identifiers should really be deleted. During the confirmation prompt, all identifiers to be deleted are listed again.
- If the confirmation prompt is confirmed with **OK**, all selected identifiers are deleted.

Notes on deleting user administration via Active Directory The complete deletion of a user is only effective if the user has also been removed from the security groups **TGProUser** and **TGtransfer** in the Active Directory. Otherwise, the user is automatically recreated when the user in question attempts a logon.

Notes on Deleting Users with User Certificates The complete deletion of the user also recalls all user certificates (SSL certificates) with which the user has logged in. From now on, logging in with the certificates is no longer possible.

Notes on bookmark archives If there is an active bookmark archive and a user is deleted, the bookmarks remain stored in the archive. If a new user is created with the same user ID, the bookmarks from the archive are automatically imported again.

## Selecting user IDs via filters

TightGate-Pro offers various filters according to which user IDs can be presorted. The following filters are available:

Filter	Description
Show all users	Displays all user IDs in the system, from which individual (or all) IDs can be manually selected for deletion.
Show CSV users	Filtering according to stored CSV list as under <a href="#">Deleting Users via a List</a> .

Filter	Description
Show inactive users	Filter by last login date. The filter shows all identifiers that have not logged in within the selected time period.
Previously unlogged-in users	The filter displays all user identifiers in TightGate-Pro that have been created but with which a login has never taken place.
Show non-AD users	The filter matches all identifiers on TightGate-Pro with the users of the <b>TGProUser</b> group in the Active Directory and shows which identifiers exist on TightGate-Pro and not in AD.

## Hinweis

The selection of user IDs does not yet delete the users, but merely provides a user list according to the selected filter criteria. Only when the individual (or all) identifications from the selection are confirmed and a security query is also confirmed, are the identifications deleted.

Depending on which filter was used, a selection of user identifications is displayed. The deletion of the identifiers is then always done in the same way in the following steps.

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